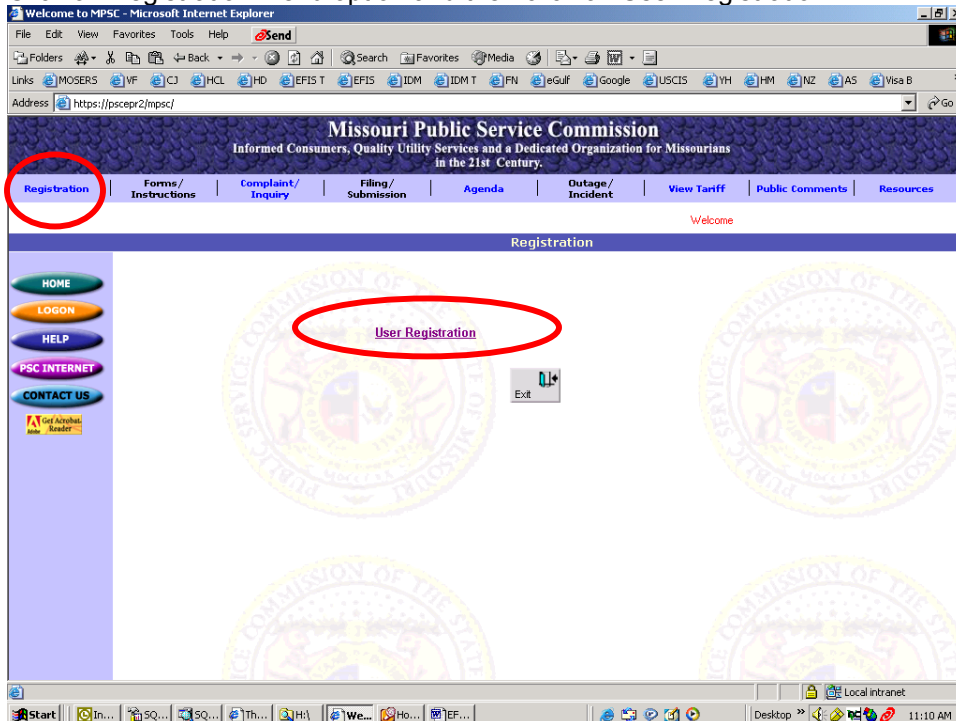# Missouri Public Service Commission
EFIS – How do I get my User ID?

Click on Registration menu option and then click on User Registration link.

On User Registration screen enter your data and then click on Submit button.

Step 1: Enter your details.

Note: First Name, Last Name, Street Address, City, State, Phone No and Email are mandatory fields.

Step 2: Check "Receive Notices" box if you wish to receive EFIS notifications.

Step 3: Check "I am an attorney" box if you are an attorney and then fill out attorney information.

Step 4: Click on Submit button.

You will receive following New User ID Assignment screen.

Password Requirements:
- Must be 8-14 characters in length.
- Must have alpha and numeric values (at least one letter and at least one number).
- Must NOT include any special character (e.g., !@#$%^&*_- +={}[;':"|\<>,.?/~`).
- Account passwords are case sensitive.

New User ID Assignment

For your User ID, please complete the following:

First Name   test
Middle Initial
Last Name   test
Your Personal Identification Question
Answer To Your Question
Your Password
Confirm Your Password

Your account password must be 8-14 characters in length, must have alpha and numeric values (at least one letter and at least one number) and special characters are not allowed (e.g., !@#$%^&*_- +={}[;':"|\<>,.?/~`). Account passwords are case sensitive.

Remember to save your password in a secure location for future use.

Step 5: Enter your security related information

Step 6: Click on Submit button.

You will receive following User ID Confirmation screen.

This is your EFIS User ID.

New User ID Assignment

Please retain your User ID and Password for future reference. You are now logged on.

Your User ID TESTI06938 has been set up with the Missouri Public Service Commission.

Your EFIS logon information and instruction packet have been emailed to you.

Your Logon information will be emailed to your email address.